

<b>When:</b>	Members of the Management Committee met at 7pm following the same agenda to agree proposals for the Club Committee following immediately after. This document combines minutes of both meetings, documenting the proposals and discussion for each agenda item.
<b>1.Attendees and Apologies:</b>	<p><u>Management Committee Meeting:</u> Dave Morrell (Chair), Rich Cowley (Vice Chair and Dev Squad), Sarah Rupprecht (Club Secretary - Juniors), Julie Allison (CWO), Justin Ogilvie (U12s)</p> <p><u>Joined at Committee Meeting:</u> Martin Lewis (U18s), Pete Hawkes (U16s), Andy White (U14s), Paul Maggs (U11s), Ian McNally (U10s), Lloyd Burnell (U9s)</p> <p><u>Apologies:</u> Javier Gorodi (First Team) Nathalie Haines (Treasurer) Carlie Smith (Volunteer Coordinator) Sandra Freke (Registrations Secretary), Kathryn Dickens (U18s), Steve Price (U15s), Rich Chaplin (U13s), Andrew Peachey (U12s), Neil Rae (U11s)</p>
<b>2. Previous Minutes</b>	Minutes of the Club Committee meetings held on 12 <sup>th</sup> November 2015 were approved.
<b>3. Chair's Report &amp; Matters Arising</b>	<p><u>Volunteer Recruitment</u> DM reported that despite letter sent nobody so far has come forward to take over the club secretary role. SR has scoped the role. DM to follow up with another communication with details of the role attached. Coaches must share this with their parents/players. This matter is becoming urgent. Creative ways of sharing out the role were discussed. The club can't operate without this statutory function. DM advised that his wife Sian has volunteered to undertake the CWO role. SR to check with GFA if this is acceptable. Assuming so, Sian to have a handover from JA and do the required training asap.</p> <p><b>Actions: Coaches to discuss with their teams and parents the secretary role. SR to liaise with GFA ref CWO role and then handover to be completed asap.</b></p> <p><u>Pitches</u> DM &amp; RC have met with Coombe Dingle Management. Issue of Stoke Lodge playing fields was discussed ref Cotham School's playing fields vs the Village Green status application. No immediate implication for BLUFC. No further contact from Bristol Free School ref their application for funding for new pitches. SR raised issues relating to the state of the Stoke Lodge pitches raised by BGL. These were acknowledged, discussed and the club's response was agreed.</p> <p><b>Action: SR to respond to BGL. RC to liaise with Coombe Dingle re maintenance</b></p>
<b>4. Junior Club Secretary's Report</b>	<p>SR has been undertaking the role of Senior Secretary by default since Sophie Morgan left. Leilah King has now taken over this role with immediate effect and is sharing the role with Javier Gorodi. Sophie King is responsible for administration of the Development squad – in close liaison with RC.</p> <p>SR confirmed that all future committee meetings would take place at the Beehive. SR reminded everyone to respond asap if they would like to be entered into the national Futsal competition.</p> <p>SR reported that Polly Wardle from the First Team was attending U16 &amp; U18 training on behalf of the Bristol City Community Trust ref post 16 course – BTEC L3 in sport. DM added that there are also opportunities to work with Bristol Rovers community dept.</p> <p><b>Action: DM to circulate Bristol Rovers offer/details, canvas opinion and coordinate a response on behalf of the club</b></p>
<b>5. Treasurer's Report</b>	<p>Income still down and a list of non-payers has been circulated.</p> <p>Further discussion around ongoing non-payment of membership fees from Seniors. Current situation is non-sustainable. DM &amp; JO have met with the Seniors to discuss this issue but payments are still not forthcoming. Therefore, it will be necessary to work through club policy. i.e. if you don't pay, you don't play. There are enough players including the U18s who have paid so the club should always be able to put out a team, to avoid being fined.</p>

<b>6. Registration Secretary's Report</b>	Nothing to report
<b>7. Volunteer Coordinator's Report</b>	<u>Charter Standard</u> Now all online with return due by March 2016. New system seems to be causing difficulties as not all records are held and the FA now requiring new evidence.
<b>8. Child Welfare Officer's Report</b>	No report – no issues
<b>9/10. First Team and Development Team Report</b>	<u>First Team Report</u> Lack of commitment, so Development players playing up. Consequently, this impacts the Development squad as the FA requires that matches are fulfilled in descending order. Continuing issue of subs not being paid needs to be addressed. <u>Development Squad Report</u> Most players are dual signed so can play in the First Team. Dev team may be relegated to Division 2. Friction between 2 senior squads needs to be addressed.
<b>11. Bristol Girls League Report</b>	It was agreed that coaches would attend this meeting on a rota basis. DM & JO offered to attend next meeting. Committee discussed issues that they'd like to be raised at BGL. Rules for split leagues, removal of unavoidable penalty points & possibility of combining U14s league. <b>Action: DM/JO to report back to the committee</b>
<b>12. Junior Section Report</b>	U10s – Good, enthusiastic team U11s- Ok but discussed some of the challenges of the club's inclusive policy. U12s – Ok but 2 squads competing in split league, based on the previous season. One squad in each. This is presenting problems as teams not experiencing a full range of opposition. Issue to be raised with BGL. U13s – No report U14s – Haven't played since Nov. Won all games and in semi-final of Cup U15s –No report U16s – Struggling with player numbers and commitment. Difficult league and very short season, but still good spirit. May only have 7/8 players for next season. U18s – Not many fixtures played, but Futsal indoor competition and league fixtures now backing up. High level of confidence.
<b>13. Website</b>	RC raised again issues relating to the website. 1. Old website to be closed down as Pitchero now well established. 2. Lack of content on the website and it no longer links to full-time, so needs updating manually. Coaches were asked to keep their sections up to date. It was suggested that all players register (first name and initial letter of surname) on the website as part of the club's registration process to drive content/traffic <b>Actions: 1. RC to liaise with RS/PH to close down old website 2. All coaches to update their sections. 3. Club registration process to be updated</b>
<b>14. Any Other Business</b>	<u>Referee coordinator</u> This role is now being undertaken by Andy White. He requested to be advised in good time if there is a change in kick off time. Assumption is 10:00 a.m.  <b>NEXT MEETING IS MONDAY 7<sup>th</sup> MARCH 2016 7:00 PM THE BEEHIVE, WELLINGTON HILL WEST, HORFIELD</b>