

BLUFC Management & Club Committee Meeting

Monday 8th September 2014

When:	Members of the Management Committee met at 7pm following the same agenda to agree proposals for the Club Committee meeting at 7:30p.m. This document combines minutes of both meetings documenting the proposals and discussion for each agenda item.
Attendees and Apologies:	<p>Management Committee Meeting: Lloyd Burnell (Chair), Mark Harris (Club Secretary - Seniors), Sarah Rupprecht (Club Secretary - Juniors), Nathalie Haines (Treasurer), Carlie Smith (VCO), Kathryn Dickens (U16s), Julie Allison (CWO)</p> <p>Joined at Committee Meeting: Martin Lewis (U16s) Dave Morrell (U16s), Pete Hawkes (U15s), Steve Price (U14s), Andy White (U13s), Nick Jones (U13s), Justin Ogilvie (U11s), Adrian Saunders (U10s)</p> <p>Sandra Freke (Registrations Secretary), joined at 7:50 pm</p> <p><u>Apologies:</u> Rich Cowley (Vice Chair & U18s), Rich Chaplin (U12s), Andrew Peachey (U11s), Paul Blenkinsopp (Head Coach) Toni Blenkinsopp (Vice Captain)</p>
Previous Minutes	Minutes of the Club Committee meetings held on 12 th May 2014 were reviewed and approved, subject to an amendment on attendance – amended minutes to be signed off at next meeting
1. Chair's Report & Matters Arising	<p><u>Welcome</u> LB welcomed everyone, in particular representatives of the former Bristol Santos club – now forming U16s team at BLUFC. Disappointed there is not an U18s team this year, but confident that new U16s team will enter a team for this age group next season, so that BLUFC will have teams at every age group – providing progression opportunities for all.</p> <p><u>Code of Conduct</u> LB circulated to all club officials at the meeting to read, sign and return to the Volunteer coordinator.</p> <p>Action: CS to collate documentation and update club's volunteer records</p> <p><u>Funding</u> LB reported that £500 unrestricted sponsorship has kindly been pledged from BS9 magazine, for which the club is very grateful. Thanks were given to Rich Cowley for securing this funding</p> <p>LB still in liaison with Sport England re Sports match funding</p> <p>Action: LB to update re: Sports match funding</p> <p><u>Presentation Evening</u> Thanks to Sarah Harris who has offered to run this important event in the club's calendar next year. SH will also explore other opportunities for fund raising and events.</p>
3. Junior Club Secretary's Report	<p>League and Cup Registrations complete.</p> <p>Gloucester County Girls League informed of withdrawal of club from U18s this season.</p> <p>Nothing further to report</p>
4. Treasurer's Report	<p>NH updated on incoming subs and explained process for paying in match fees and requested that when paying in cash/cheques please let NH know as bank information not always fully complete. This will greatly assist bank reconciliation.</p> <p>Budget to be reviewed with updated pitch hire costs when available.</p> <p>Actions: NH to circulate match fees reconciliation</p> <p>NH/LB to review budget costings</p>
5. Registration Secretary's Report	New spreadsheet system working well. SF requested that all BGL registrations must go through her. Updated subscription numbers to be advised next time.
6. Volunteer Coordinator's Report	Charter Standard completed for 2013/14. Process starts again for 2014/15. CS will review volunteers' qualifications etc. and contact those who will need to update. The parent who has organised the hoodies during the last couple of seasons is

	<p>stepping down from this role, so new volunteer needed for this role. CS requested that team coaches encourage their parents. Action: all coaches to contact parents about coordinating sale of club hoodies</p>
7. Child Welfare Officer's Report	<p>JA has made contact with all new volunteers to organise DBS checks. JA will visit all teams during the next few weeks to introduce herself to all players. No issues to report. Actions: JA to complete DBS checks and update club's single central record JA to visit training sessions</p>
8. Senior Secretary and First Team Report	<p><u>First Team Report</u> A couple of disappointing results to start the season – 2 losses in the league and knocked out of the first round of the Cup. However generally an optimistic picture for the season with 6 new players – 4 of whom are dual registered to play with the Development squad – demonstrating the development pathway for players. Successful Strength and Conditioning training sessions were held pre-season – these will continue into the season. <u>Development Squad Report</u> Development Squad is registered with Gloucestershire County Women's League Division 2. 22 players currently registered (including some who would have been U18s) this number will rise to 26. Season not yet started, as first game was cancelled but optimistic that the team has a good opportunity to move through the divisions into Division 1. First Team and Development squad now training together.</p>
9. Bristol Girls League Report	<p>RC has now stepped down as the club's rep at BGL. LB proposed that at least one member of the Management Committee should attend BGL meetings on a rota basis. JO asked for clarification over a couple of league rules, which could be answered within the meeting. LB will attend first BGL meeting. New text reporting system working well with results updated quickly.</p>
10. Junior Section Report	<p>U8/9s- 15 players enjoying training on Sunday mornings. U10s – New team still fairly low on numbers but growing. New coaches looking forward to their first season in the league. U11s – 2 squads of 10. Need a few more. Considering options for next season when move to 9 a side. Discussion around club participation policy and induction/training of new players prior to league registration. To be reviewed and agreed with parents on individual basis. U12s – Now playing 9 a side. Positive start to the season. Won first match 5-1. U13s – 2 squads of 14. Looking forward to another successful season. U14s – Good season start. In first match recovered from 2-0 down to draw 2-2. 15 players signed up. Will encourage up to 18. U15s – good attendance at training. First match cancelled as opposition withdrew from the league. Good numbers of players signed up. Expecting a tough season. U16s – (formerly Bristol Santos) 18 girls signed up. All 16 Santos players stayed and 2 more have joined. Good attendance at training. No matches yet as the first match was cancelled, because opposition withdrew from the league.</p>
11. Any Other Business	<p><u>Management Committee</u> Club Committee members voted Mark Harris, Justin Ogilvie and Kathryn Dickens as club representatives on the Management committee. <u>Coombe Dingle</u> It was suggested that BLUFC buy a storage container for Coombe Dingle to store goal nets and other equipment. Action: RC/LB to investigate</p> <p>NEXT MEETING MONDAY 3 NOVEMBER 2014 VENUE: COOMBE DINGLE PAVILLION</p>