

BLUFC Management & Club Committee Meeting Monday 4th November 2013	
When:	Members of the Management Committee met at 7pm following the same agenda to agree proposals for the Club Committee meeting at 7:30p.m. This document combines minutes of both meetings documenting the proposals and discussion for each agenda item.
Attendees and Apologies:	Management Committee Meeting: Lloyd Burnell (Chair), Rich Cowley (Vice Chair & U18s), Mark Harris (Club Secretary - Seniors), Sarah Rupprecht (Club Secretary - Juniors), Nathalie Haines (Treasurer), Julie Allison (CWO), Sandra Freke (Registrations Secretary), Paul Blenkinsopp (Head Coach) Joined at Committee Meeting: Ewan Cameron (U16s), Steve Price (U13s), Nick Jones & Andy White (U12s), Rich Chaplin (U11s) <u>Apologies</u> Carlie Smith (VCO), Pete Hawkes (U14s), Andrew Peachey & Justin Ogilvie (U10s)
1. Chair's Welcome	Attendees were welcomed and Paul Blenkinsopp, the new Head Coach taking over from Rich Sears, was introduced to the committee. <u>Membership</u> LB expressed his thanks to Rich Sears for the invaluable work he has done at the club during his tenure. RS has resigned as Head Coach, due to his new commitments at Bristol University. This means that there is a new vacant position on the Management Committee. It was proposed and unanimously agreed that the new Head Coach, Paul Blenkinsopp should fill this, with immediate effect. There is one remaining vacant position on the Management Committee open to the club. Proposal is that the Club Captain or another senior player should fill this. Action: PB/MH to liaise with Seniors
2. Previous Minutes	Minutes of the Club Committee meetings held on 9 th September 2013 were reviewed and approved. There were no matter arising.
3. Junior Club Secretary's Report	<u>Charter Standard Annual Health Check 2013-14</u> Next renewal is 31/03/14. Health check form needs to be returned by 25/11/13 with updated coaches' qualification record. Reminder to all coaches about the need to sign up for an In Service training event. Info circulated at meeting. Action: SR & CS to liaise to complete Health check return <u>Respect Barriers</u> One to be ordered. Action: NH <u>GFA Girls Player Development Centre – Club Coach Development Sessions</u> Open sessions being held at GFA Almondsbury for club coaches to attend on 2/12/13, 3/2/14 and 3/3/14. Full details have been circulated. <u>Referees</u> Still a need to increase the pool of referees. GFA have circulated a list of new referees but very few rarely available. More referees and a referee coordinator still required. Requirement for referees is minimum age 14 and 2 years older than the age group playing. LB has a list of 23 interested young players who would like to referee and is continuing to liaise with GFA to run a course for them. Hopefully this will take place in Christmas holidays. Action: LB to liaise with GFA
4. Treasurer's Report	Updated budget circulated. Reasonably positive financial position. Report to be submitted to Sport England re: Sportsmatch funding Action: NH & LB
5. Registration Secretary's Report	Nothing to report. RChaplin raised question around fees for mid-season joiners. It was discussed that the fees should be pro-rated. SP raised question of de-registering players, as U13s are over-subscribed and there are some registered players who don't play. There was

	<p>discussion around the club's position on this. Ethos is to be inclusive.</p> <p>Action: LB & RC to review and agree guidelines.</p>
6. Volunteer Coordinator's Report	<p>CS not at meeting but LB provided an update on her behalf. Hoodies/Jackets will be offered for sale again this year. CS has received a couple of approaches re Fundraising, but still no offers for Referee Coordinator.</p>
7. Child Welfare Officer's Report	<p>JA outlined the process and requirements for online and paper CRB applications. In both cases, she needs to see original documentation. Email will be circulated within club to reinforce this. JA has visited all teams to introduce herself and circulate contact cards.</p>
8. Senior Secretary and First Team Report	<p><u>Senior Secretary's Report</u> Emergency Aid training required. Action: MH & PB to book</p> <p><u>First Team Report</u> Squad of 20, with U18s 24 players. Bank of approx. 8 players available for Development squad next year. Development squad is integral to providing player development pathways through the club so very important that it returns next year. PB introducing a few more experienced players into the Seniors to mentor the younger players. Aim to run training sessions for the First team, Development squad, U18s and U16s on same night, same venue next year to facilitate combined training sessions.</p>
9. Bristol Girls League Report	<p>Alexis Lunn-Gadd Football Development Officer (Women and Girls) From Gloucestershire FA introduced herself at BGL meeting. Good research and positive action being taken by GFA to encourage teenage girls to stick with football. Players' meeting taking place 11/11/13.</p>
10. Junior Section Report	<p>U8/9s- Popular session as BLUFC is one of only four clubs in Bristol to provide training for this age group. Approx 18 players attend on Sunday mornings. U10s – Red team top end of the league. Yellows middle of table. Both teams doing well. Squads to be kept under review. U11s – Many players new to football this year. 10 registered and playing each week. May increase to 12. Not won a game to date but squad is enthusiastic and improving week on week. Need more parental help. U12s – 2 full squads and good teams. Managing transition to 9V9 very well. U13s – Top of the league. Winning all matches. Oversubscribed. League finishing early so friendly games will be arranged to keep girls playing. U14s – Mixed season. Very strong league. U16s – Mixed season. 20 registered. Need more help with coaching. EC is concerned for next year as other teams in league go to women's football. RC confirmed that BGL will run U18s next year and there is commitment from clubs. Awaiting update at Dec meeting. U18s – Good team. Some gaps in fixtures being filled with friendlies and futsal tournaments. 4 players have had some first team experience. One player has played in the Independent Schools National squad.</p>
11. Any Other Business	<p><u>Redmaids Football sessions</u> Redmaids School (one of the club's training venues) has requested some support from the club to run some curriculum football sessions. Action: PB/MH to seek support from Seniors/UoB</p> <p><u>Website</u> Pitchero website is going well but still not all age groups use it. A help guide is available from RC if support is needed.</p> <p><u>Fundraising</u> LB summarised a fundraising proposition from Sovereign Financial Advisors.</p>

Representative will attend next committee meeting.

Christmas Party

Open to the whole club. Being organised by Steve Price. It takes place at the PBA Club, Shirehampton. Tickets £2.50. Proceeds to Bristol Heart Foundation & Bristol Children's Hospital.

Ice-Skating at the Mall, Cribbs Causeway

Preferential rates available for club bookings. Contact Lloyd for further information.

NEXT MEETING MONDAY 6th JANUARY 2014

7:00 PM MANAGEMENT MEETING

7:30 PM COMMITTEE MEETING