

Subject:	BLUFC Management & Club Committee Meeting
When:	Monday 13th May 2013 7:00 P.M.
Attendees:	Management Committee Meeting: Lloyd Burnell (Chair), Rich Cowley (Vice Chair & U16s), Sarah Rupprecht (Club Secretary), Nathalie Haines (Treasurer) Ruth Boxall (Registrations Secretary), Carlie Smith (VCO) Joined at Committee Meeting: Rich Sears (First Team), Mark Harris & Rob Johns(Reserve Team), Pete Hawkes (U13s), Nick Jones & Andy White (U11s), Justin Ogilvie (U10s)
Apologies	Peter Root (Seniors' Secretary), Ewan Cameron (U15s),
	Members of the Management Committee met at 7pm following the same agenda to agree proposals for the Club Committee meeting at 7:30p.m. This document combines minutes of both meetings documenting the proposals and discussion for each agenda item.
1	<p>CHAIR'S REPORT (LB)</p> <p>Attendees welcomed. Apologies were received and noted. Minutes of the Club Committee meeting held on 11th March 2013 were approved.</p> <p><u>Club Calendar Dates</u></p> <p>The following dates were confirmed to be taking place at Coombe Dingle: Presentation Evening – Friday 14th June 2013 AGM - Monday 17th June 2013 Registration Evenings – Tuesday 25th June & Tuesday 2nd July 2013</p> <p>Action: LB to circulate Presentation Evening flyer and registration forms to all coaches</p> <p><u>Personal Injury Insurance</u></p> <p>There was discussion around the club's personal injury insurance arrangements and it was agreed that for next season Standard Cover will be arranged for the Youth section of the club, but Enhanced cover would be provided for the two adult teams. Players will need to make their own arrangements for any additional insurance required.</p> <p>Action: SR to renew Legal Liability and Group Personal Accident insurance with Bluefin on this basis</p>
2	<p>JUNIOR CLUB SECRETARY'S REPORT (SR)</p> <p><u>Charter Standard Annual Health Check 2012-13</u></p> <p>This is complete following RS's attendance at an in-service training event. Next health check is due by 31/03/14.</p> <p>Action: SR to circulate link to GFA in-service training page and request dates from each age group.</p> <p><u>Affiliations</u></p> <p>BGL submitted including U18s. GFA in hand to be submitted by 31st May 13</p> <p><u>Respect Barriers</u></p> <p>Still a discrepancy around number of barriers. Only 3 have been reported.</p> <p>Actions: SR/NH to check again with U12s and order 1 or 2 more as necessary</p> <p><u>Marketing/PR</u></p> <p>All local schools emailed twice offering taster sessions at school. Slow take up but agreed important to persist so periodically re-run campaign.</p>
3	<p>TREASURER'S REPORT (NH)</p> <p><u>2012/13 Budget Update</u></p> <p>P&L budgets for BLUFC Juniors and Seniors were presented. Surplus budget of approx. £5k with income due but no more anticipated expenditure. Includes £1700 Sport England grant to be spent by end of August 13. More full subs were paid than anticipated in the set budget. Still some unidentified income. It was agreed that new annual subs model this year has provided more financial stability.</p>

	<p><u>2013/14 Draft Budget</u> Draft budget presented. This assumes annual subscription for Seniors at the same level as Juniors. It was agreed that Juniors subs should remain at £84. Seniors subs still tbc. Committee asked to review budget assumptions and advise any changes.</p>
4	<p>REGISTRATIONS SECRETARY'S REPORT (RB) 174 registered players. BGL registration deadline for next season is 13th July 13. Late entries will be charged £5 fee by BGL and will not be allowed to play until after 30th September 2013.</p>
5	<p>VOLUNTEER CO-ORDINATOR'S REPORT (CS) <u>Outstanding Training Requirements:</u> Andrew Peachy & Richard Chaplin Level 1 training to be completed asap Action: CS to liaise with AP and RC to identify Level 1 training <u>Child Welfare Officer</u> No CW issues to report. New CWO needed for next season. Action: CS to liaise with RC who has identified a volunteer <u>Referees</u> Losing 2/3 referees this year. LB liaising with Rockleaze and contacting GFA to request a training course is held in Bristol Referee Coordinator volunteer in U8/9s parents. Action: CS to follow up Ref Coordinator volunteer <u>Website</u> Migration to Pitchero complete and website going well. Most visited women's football club website in the country. Thanks to RS for this. Good content provided by Russ Haines for U10s and U12s. Now need to get similar content for all age groups.</p>
7	<p>SENIORS' REPORT (RS) Peter Root stepping down as Club Secretary. It was agreed that he should be given the role of Honorary Life President to acknowledge his service to the club since its inception in 2008. Action: LB to formally propose at AGM <u>First Team Report</u> Very positive season. Only lost twice and scored more and conceded fewer goals than any other season. Finished Runners Up in South West Women's Football League. Waiting to hear whether they will be invited to play in Combination league next season. Decision re level of annual subs depends on this, as there will be associated additional costs - training for 4 hours per week and more travel. <u>Club Development</u> Now seeing evidence of successful development of players from U16s and Reserves into First Team. Several Reserves players have moved up to the First Team. One player from U16s has played in the First Team and is being supported by RS & RC at Somerset Centre of Excellence. <u>Syllabus</u> RS's training syllabus is being used successfully in Reserves and U16s. This introduces structured training at an earlier age and can be tailored to be appropriate to age in order to maintain the club's inclusive ethos. This is central to the club providing development and pathways for players. <u>Mentoring</u> Player Mentoring is going well in U16s and would be positive further down the club. RS offered to provide Coach Mentoring. This has already helped Reserves and U16s and can also be delivered further down the club. Action: RS to liaise with other coaches re delivery of Player & Coach Mentoring</p>

8	<p>RESERVE TEAM REPORT (RJ & MH)</p> <p>Rob Johns stepping down next season due to work commitments. He was thanked for his service to the club. New Manager needed- need to confirm scope of role. First season of Reserves has also been successful – performed well in League 2. Six may leave for University at the end of this season so numbers could be difficult next year. There has been movement between the senior squads, which is positive but leaves a small Reserves squad.</p> <p>Agreed that the Reserves will be called ‘Development’ next season</p> <p>Action: RS/LB to recruit new Development team coach</p>
9	<p>BRISTOL GIRLS LEAGUE REPORT (RC)</p> <ul style="list-style-type: none"> - New U12s & U13s leagues next year will be 9V9 format. Await confirmation from Coombe Dingle about pitches on Stoke Lodge. Could be permanent goals so hold off buying. - BGL running U18s league next season. . - Presentation Evening will be at Rose Green Centre on Friday 5th & Saturday 6th July. RC will request full allocation of tickets for U11s. - BGL AGM is 21st May 2013 - BLUFC is hosting Girls’ Football Festival on Sunday 19th May. <p>Action: RC to liaise with Andi Mulligan at CD to confirm 9V9 pitches.</p>
10	<p>JUNIORS’ REPORT</p> <p><u>U10s (JO)</u></p> <p>Good season. Red squad finished 5th and Yellow squad 7th in the league. Most players are U9s. Only 7 actual U10s, so current plan is 5 U9s will go up to U11s to make up numbers for a squad. Next season JO & RC will coach U11s and AP will coach U10s. There will be one squad in each age group.</p> <p><u>U11s (NJ & AW)</u></p> <p>Very successful season. Yellow squad finished 1st and red squad 2nd in the league. This is the second year that the two squads have finished at the top. – Other way round last year. Already 14 players per squad and more enquiries for next year.</p> <p><u>U12s</u></p> <p>Good season. Jess stepping down so need to recruit new coach. WJ & NF covering.</p> <p><u>U13s (PH)</u></p> <p>Good player numbers and good spirit. Finished 2nd from bottom of league but still enjoying themselves! Ross may be leaving. Support for transition to U11s discussed.</p> <p>Action: RS/PH to liaise re delivery of syllabus in an age appropriate manner and coach mentoring.</p> <p><u>U14s (LB & RB)</u></p> <p>Currently a gap at this age group. Insufficient player numbers so BLUFC girls moved to Bristol Santos who had a good season and were runners up in the league. Opportunities for Santos to merge with BLUFC were discussed</p> <p>Action: LB/RS/RB to liaise and contact Santos</p> <p><u>U15s (LB & RC)</u></p> <p>Good number of players but not all playing matches. Coach & Peer mentoring would be helpful.</p> <p>Action: LB/RS/RC to liaise with EC</p> <p><u>U16s (RC)</u></p> <p>Fairly successful season. Narrowly missed runners up spot in league. 16 players registered, 2 leaving but approaches from 2 other clubs who do not have sufficient numbers so could be a large squad next season.</p>

11

ANY OTHER BUSINESS (SR , RB & LB)

Meeting Schedule (SR)

Following consultation it was agreed to stick with Monday nights.

Kit (LB/RB)

It was agreed that kit would not be requested back in this year unless it needs to be replaced. Any new equipment needs to be ordered by submitting order form to LB by 2 July.

NEXT MEETING AGM MONDAY 17th JUNE 2013