

Subject:	BLUFC Management & Club Committee Meeting
When:	Monday 14 th January 2013 7:00 P.M.
Attendees:	Management Committee Meeting: Lloyd Burnell (Chair), Rich Cowley (Vice Chair & U16s), Sarah Rupprecht (Club Secretary), Nathalie Haines (Treasurer) Ruth Boxall (Registrations Secretary), Carlie Smith (VCO) Joined at Committee Meeting : Richard Chamberlain (U10s), Justin Ogilvie (U10s), Andy White (U11s), Rich Sears (First Team), Mark Harris (Reserve Team),
Apologies	Peter Root (Seniors' Secretary), Ewan Cameron (U14s), Pete Hawkes (U13s), Andrew Crooks (U13s), Jess Gulati (U12s), Nick Jones (U11s), Andrew Peachy (U10s) Thandi McNair (Seniors) Sarah White (Seniors and webmaster), Rob Johns (Reserves), Julie Waters (CWO)
	Members of the Management Committee met at 7pm following the same agenda to agree proposals for the Club Committee meeting at 7:30p.m. This document combines minutes of both meetings documenting the proposals and discussion for each agenda item.
1	<p>CHAIR'S REPORT</p> <p>Lloyd welcomed all attendees. Apologies were received and noted. Minutes of the Club Committee meeting held on 12th November 2012 were approved.</p> <p>Updates from last meeting were as follows:</p> <p><u>Youth Development Review</u></p> <p>LB & RC outlined the proposal from the GFA to introduce a new U18s league next season which would be open to 15, 16, and 17 year olds. It is intended that this will help combat the drop out of players between youth and adult football. It was agreed that BLUFC Seniors and Juniors support this in principle and favour an U18s league, 11V11 format, played weekly on grass pitches.</p> <p>Action: RC to consult with other clubs and liaise with EC to consult with U16s and U15s players and will complete the GFA consultation questionnaire, to be sent to SR for submission to GFA by 8th Feb 2013.</p> <p><u>Seniors Training</u></p> <p>Moved from BAWA to the Astro pitch at the Metropolitan Ground. Training has reduced from 2 to 1 hour per week, so no budget impact. Will return to BAWA or Stoke Lodge in the summer.</p> <p><u>Sport England Funding</u></p> <p>An extension has been granted to Sept 13 for delivery of the programme. Should this not be achieved, the grant will need to be repaid. This is held as a restricted fund, separate from the club's operating budget.</p> <p><u>Club Development</u></p> <p>There has been discussion with Rockleaze regarding possible affiliation or an alternative club constitution model that would link the two clubs, to provide equality of opportunity for access to football for all. This potentially could unlock further funding and development opportunities for both clubs. BLUFC is at this stage supportive, but cannot yet make a commitment.</p>
2	<p>JUNIOR CLUB SECRETARY'S REPORT</p> <p><u>Child Welfare Officer</u></p> <p>SR updated progress on CWO appointment. Julie Waters has undertaken Safeguarding training but not CRB training. Until full training is complete Hugh Feltham at GFA continues to act as the club's named CWO. Any CWO matters and CRB applications should be referred to Julie Waters, who will liaise with Hugh Feltham as necessary.</p> <p><u>Charter Standard Annual Health Check</u></p> <p>SR reported that the Annual Health check document was returned. For the club to</p>

	<p>meet requirements for CS status by 31st March 2013, Andrew Peachey needs to undertake Level 1 training and Rich Cowley will attend Emergency Aid training, which fulfils the need for the club to attend an in-service event. Richard Chamberlain will also need to undertake Level 1 training for U11 coaching next year.</p> <p>Action: CS to liaise with AP and RC to identify Level 1 training.</p> <p><u>U12s and U13s League Format 2013/14</u></p> <p>GFA have completed consultation and confirmed that next season the only league formats running for U12's and U13's will be 9-a-side. It was agreed that this was a positive move. There was discussion around implications for squad sizes, pitches and goal sizes. There will be a meeting with Coombe Dingle in the next month to agree pitches and funding for goals will be investigated.</p> <p>Action: RC/LB to investigate goal funding from GFA</p> <p><u>Football Foundation Grow the Game Funding</u></p> <p>Application deadline has been extended.</p> <p>Action: LB to review and apply if appropriate</p> <p><u>New Volunteer Coach</u></p> <p>Anthony Dick who contacted the club looking for coaching opportunities is in discussion with U12s and will hopefully be starting shortly.</p> <p><u>Respect Barriers and First Aid Kits</u></p> <p>Discrepancy around number of barriers.</p> <p>Action: NH to check club records</p> <p>Additional first aid kits required</p> <p>Action: NH to purchase four</p>
3	<p>TREASURER'S REPORT</p> <p>2012/13 Budgets</p> <p>NH presented updated P&L budgets for BLUFC Juniors and Seniors. Budget is on target. The Junior and Senior combined budget projects £1k surplus. Current surplus is higher at £6k. This relates to cash flow. There is still significant expenditure to come in – pitch hire, winter training referees etc. but most of the income has already been received as subs paid in advance of the season.</p>
4	<p>REGISTRATIONS SECRETARY'S REPORT</p> <p>RB reported that there are 168 registered players. It was agreed that any new players now would be charged reduced subs for the remainder of the season - £40.</p> <p>Action: RB to confirm cut –off date for registration with BGL</p>
5	<p>VOLUNTEER CO-ORDINATOR'S REPORT</p> <p><u>Website Refresh</u></p> <p>There was a long discussion about options for improving the website. Feedback on Pitchero was very positive except for there is no link to the BGL full time scores. RS volunteered to manage the migration of all the team pages, support coaches in its use and update the league full time scores. Therefore, it was agreed that Pitchero would be rolled out to all team pages for next season.</p> <p><u>Marketing/PR</u></p> <p>There was further discussion around player recruitment. In particular the need to target U11s for next season. RS offered to design a flyer/poster for distribution at schools as well as to lead football taster sessions at local schools. It was also suggested that BS9 would be a good marketing/PR opportunity.</p> <p>The committee thanked RS for his commitment and support for the above.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1.RS to develop web migration plan/timescales to share at next committee meeting. 2.RS to design a poster/flyer for schools. Once approved SR to distribute to all local schools.

	3.RS/LB to liaise to agree football taster programme for schools.
7	<p>SENIORS' REPORT</p> <p><u>First Team Report</u> Lost 3 players, but gained 2. Strong, healthy team doing very well. Only lost one game in the league this season. Larkhall are the main competitors for the title. There could be cost implications of going up a league next season.</p> <p><u>Club Development</u> Advertised for senior women coaches, but no response. Will try again. RS is also putting a programme in place for senior players to mentor U16s and U15s. It was discussed that this would be very popular further down the club also. RS aiming to deliver an enrichment programme for the Sport England grant.</p>
8	<p>RESERVE TEAM REPORT</p> <p>LB reported that the Reserves were doing well and in the middle of their league.</p>
9	<p>BRISTOL GIRLS LEAGUE REPORT</p> <p>RC reported</p> <ul style="list-style-type: none"> - New U12s Division fixtures have been released. - GFA has enquired about U8s/U9s football festival could be hosted by BLUFC? - Presentation nights will be 5th/6th July - Registration night will be 13th July - Coaches In service training – 24th Jan - Coaching Players with Learning difficulties – 28th Jan - Goalkeeper training – 31st Jan <p>Actions: RC to respond re football festival Coaches to contact SR for booking onto training events</p>
10	<p>JUNIORS' REPORT</p> <p><u>U10s</u> Both squads doing well – mid table in the league. Many players are U9s. Only 6 U11 players for next year. Recruitment drive discussed earlier for this age group. Rich Chamberlain will coach the U11s next season. Currently working with JO & AP in the U10s. Ian Loudon visited one coaching session and had a big impact. There was discussion around the benefits of arranging “guest” coaches. To be done in all age groups if possible through the mentoring programme that RS will implement.</p> <p><u>U11s</u> Both squads doing well at top of the table. Some players have joined Gloucestershire Development squad. There was discussion around the benefits of players doing this. It should be encouraged.</p> <p><u>U12s</u> JG on work placement outside Bristol currently. Wayne Jenkins and Neil Fry are therefore running coaching currently.</p> <p><u>U13s/U15s</u> Both squads doing well with positive player numbers.</p> <p><u>U16s</u> Player numbers not so positive and games have been sporadic due to weather. Fixtures until 21st April. Relegated this year but doing very well in current division.</p>
11	<p>ANY OTHER BUSINESS</p> <p>None</p> <p>NEXT MEETING MONDAY 4th MARCH 2013</p> <p>MANAGEMENT COMMITTEE 7:00 P.M</p> <p>CLUB COMMITTEE 7:30 P.M.</p>