

Monday 11th May 2015

When:	Members of the Management Committee met at 7pm following the same agenda to agree proposals for the Club Committee meeting at 7:30p.m. This document combines minutes of both meetings documenting the proposals and discussion for each agenda item.
Attendees and Apologies:	<p><u>Management Committee Meeting:</u> Lloyd Burnell (Chair), Rich Cowley (Vice Chair and Dev Squad), Mark Harris (Club Secretary - Seniors), Sarah Rupprecht (Club Secretary - Juniors), Carlie Smith (VCO), Julie Allison (CWO)</p> <p><u>Joined at Committee Meeting:</u> Steve Price (U14s), Andy White (U13s), Paul Maggs (U10s), Martin Lewis (U16s), Sandra Freke (Registrations Secretary)</p> <p><u>Apologies:</u> Nathalie Haines (Treasurer), Kathryn Dickens (U16s), Dave Morrell (U16s), Pete Hawkes (U15s), Nick Jones (U13s), Rich Chaplin (U12s), Justin Ogilvie (U11s), Adrian Saunders (U10s), Andrew Peachey (U11s), Cheryl Baber (Seniors)</p>
1. Previous Minutes	Minutes of the Club Committee meetings held on 2 nd March 2015 were approved.
2. Chair's Welcome, Report & Matters Arising	<p><u>Recruitment of First Team Coach</u> Still advertising and following up contacts through Bristol City Academy and the university. Sophie Morgan will take over next year as Senior Secretary with Mark Harris supporting. Action: LB/DM to follow up various recruitment leads <u>Presentation Evening 6.30 to 10pm on Friday 12th June 2015</u> All now booked including catering. Different trophies were chosen for players to keep. Perennial trophies for coach's player and player's player to be returned for engraving. Actions: LB to request trophies back. SR to send reminder notice to coaches for circulation to parents and players. <u>Subscriptions 2015/16</u> Further discussion around subscriptions following last meeting and it was agreed to recommend a proposal at the AGM to increase both the Juniors' and Seniors' subscription fee to £90 per annum. More discussion round the need for the Seniors to raise more income so they are self-sustaining and not so reliant on the Juniors. Action: LB to update draft subs policy and propose subs increase at AGM</p>
3. Junior Club Secretary's Report	<p><u>Vale Ladies Day Tour, Caerphilly Sunday 7th June 2015</u> All now confirmed. Teams attending from all age groups except U11, U12 and U16s. Action: SR to send final arrangements to relevant coaches via email. <u>BGL League Entry 2015-16</u> Entry completed with 8 teams including 2 U12 teams. U18s consultation meeting taking place 5th June 2015. Dave Morrell attending. <u>Insurance</u> Renewing on the same basis as last season. Basic cover for youth teams and enhanced cover for adult teams. Action: SR to complete renewal by 30th June 2015</p>
4. Treasurer's Report	<p>LB presented accounts. Costs are all in, but still behind on income. Budget vs Actuals currently shows £4k deficit. NH again requested that coaches chase non-payers and bank their match fees, but should be ok by year-end. Action: Coaches to bank all income asap <u>Subscriptions – Reconciliation of Payments</u> There was discussion around the tracking and management of monthly payments and whether it was viable to continue to receive payments on a monthly basis. Following the meeting – NH confirmed that she does reconcile the payments with a list of monthly payers that she receives from SF. As there are not many, this is a manageable task so no need to change the process at this stage – keep under review.</p>

	<p><u>Costs</u> SP questioned the cost of pitch hire at Coombe Dingle and highlighted there could be cost savings by hiring pitches elsewhere.</p> <p><u>Income</u> LB advised that the Mall are again sponsoring the club £750. In addition Bristol Community Magazines are sponsoring with £500 and Cohen's will hopefully be coming forward again. LB also applied successfully for FA Grow the Game funding and Quartet grant.</p>
5. Registration Secretary's Report	Nothing new to report
6. Volunteer Coordinator's Report	<p><u>Charter Standard Health Check 2014-15</u> CS reported action plan complete and so Charter Standard achieved</p> <p><u>Club Social Night</u> Decision taken to cancel and re-schedule for November. Encourage attendance by combining with a club committee meeting. Action: CS to liaise with venue</p>
7. Child Welfare Officer's Report	No issues to report.
8. Senior Secretary and First Team Report	<p><u>First Team Report</u> Shaky season, due to no manager, but still finished 4th. Reached GFA Cup final and played well against Forest Green. Confident they can push for promotion next season.</p> <p><u>Development Squad Report</u> Good season finished 3rd in their League – division 2 so just missed promotion but won the GFA Challenge Trophy. 32 in the squad including 2 that have moved from the First Team. Integration has improved at shared training. Age range 16-33.</p>
9. Bristol Girls League Report	<p>The AGM will be on Wednesday 20th May at Rose Green. LB to attend. Julie Hayward (League Secretary) has advised in advance of this that there will be no split leagues next season. LB requested that in future, attendance at the BGL meetings is shared throughout the club. Action: SR to circulate provisional rota of attendance for next season.</p>
10. Junior Section Report	<p>U8/9s- very well attended training sessions on Sunday mornings. New coach Ian MacNally has come forward to manage next year's U10 squad. U10s –doing very well. Finished 3rd in the league and beaten every team. U11s –LB advised that there would be 2 9-aside squads next season. U12s – Good season. Top half of B split in the league. U13s – 2 strong squads. Another great season. Yellows won the Cup and the league. Nick Jones is stepping down next season so reducing to one squad. U14s – Good season. Got through to Cup Final at GFA HQ. Highly disrupted season. Long gaps between games. U15s –Good numbers of players signed up. Squad thoroughly enjoying their football. U16s – Currently 4th. Good performance and remains all inclusive.</p>
11. Any Other Business	<p><u>Kits</u> SP queried arrangements for kit for older girls. LB confirmed that new kit is supplied for older age groups. Kit is only handed down in the younger age groups. RC will liaise with Globe Sports re reported difficulties of ordering BLUFC hoodies etc. directly and will investigate purchasing footballs via Globe to take advantage of the club's discount. LB proposed that the club buys better quality coaching jackets and polo shirts. RC to investigate with Globe sports.</p> <p>NEXT MEETING IS ANNUAL GENERAL MEETING MONDAY 15TH JUNE 2015 7:00 PM THE ORANGERY, UPSTAIRS BAR, COOMBE DINGLE</p>