

BLUFC Management & Club Committee Meeting Monday 12 th May 2014	
When:	Members of the Management Committee met at 7pm following the same agenda to agree proposals for the Club Committee meeting at 7:30p.m. This document combines minutes of both meetings documenting the proposals and discussion for each agenda item.
Attendees and Apologies:	Management Committee Meeting: Lloyd Burnell (Chair), Mark Harris (Club Secretary - Seniors), Sarah Rupprecht (Club Secretary - Juniors), Nathalie Haines (Treasurer), Carlie Smith (VCO), Paul Blenkinsopp (Head Coach) Toni Blenkinsopp (Vice Captain) Joined at Committee Meeting: Pete Hawkes (U14s), Steve Price (U13s), Andy White (U12s), Nick Jones (U12s), Sandra Freke (Registrations Secretary), Martin Lewis (Bristol Santos) Rich Cowley (Vice Chair & U18s) joined at 8:40 pm after GCWFL meeting <u>Apologies:</u> Julie Allison (CWO), Ewan Cameron (U16s), Rich Chaplin (U11s), Justin Ogilvie (U10s), Andrew Peachey (U10s), Dave Morrell (Santos)
Previous Minutes	Minutes of the Club Committee meetings held on 3 rd March 2014 were reviewed and approved.
1. Chair's Report & Matters Arising	<p><u>Welcome</u> LB welcomed everyone and introduced Martin Lewis of Bristol Santos. Santos is a local single age group club (currently U15s), who are merging with BLUFC next season to form BLUFC U16 team. BLUFC are delighted to have Santos club members on board and extend a warm welcome.</p> <p><u>Codes of Conduct and Player Participation Policy</u> LB circulated final versions of both documents. There are two Code of Conduct documents – one for players to sign when they sign up for the season. The other is for club officials. This is good practice and the Volunteer Coordinator will collect the officials' signed Codes of Conduct at the Registration evenings. The Participation policy provides guidelines and sets out the club's ethos and expectations. Documents were agreed and will be formally adopted at the AGM. Action: LB to propose at AGM</p> <p><u>Subscriptions</u> It was felt that current charges are fair and reasonable and are appropriate given the club's financial position. Therefore it was proposed and agreed that subscriptions should be held again for the third year running at £84. Action: LB to propose at AGM</p> <p><u>Funding</u> LB reported that the club's main sponsors – the Mall have kindly given a cheque for £750, for which the club is very grateful. LB has submitted bids for £750 GFA grant to introduce Development squad as well as another GFA grant for £500 for the new U16 team. LB in liaison with Sport England re Sportsmatch funding Action: LB to submit report to Sport England re: Sportsmatch funding</p> <p><u>Presentation Evening – Friday 13th June 2014</u> Thanks to Steve Price for organising venue. LB has prepared a running order. Discussion around organisation for the event. Action: LB/SP to visit venue to confirm final arrangements</p>
3. Junior Club Secretary's Report	<p><u>Charter Standard Annual Health Check 2013-14</u> Complete and certificate received. Volunteer Coordinator holds certificate. Thanks to Carlie for her work on this. Volunteer Coordinator holds qualification records for the club. All coaches now have at least FA level 1, so currently no outstanding requirements. CS will contact those who are due to renew Emergency First aid/</p>

	<p>Safeguarding in due course.</p> <p>Action: CS to review qualifications record and contact coaches as renewal needed</p> <p><u>Legal Liability and Group Personal Accident Insurance</u></p> <p>To be renewed by 30th June 2014. It was discussed and agreed to renew on the same basis as last year i.e. standard cover for Youth section and enhanced cover for adult teams. Players will need to make their own arrangements for any further insurance requirements.</p> <p>Action: SR to renew with Bluefin</p> <p><u>League Registrations</u></p> <p>Application to Bristol Girls' League (BGL) for next year has been submitted. U10 – U16. Nine teams in total. At least one team per year group, with two teams in U11s and U13s. Current U16s team are entering Gloucester County Girls' Football U18 league. Development squad are entering Gloucester County Women's Football League.</p> <p>Action: SR to submit league applications to GCGFL & GCWFL</p>
4. Treasurer's Report	<p>NH provided a breakdown of the club's P&L budget – showing Juniors and Seniors. This shows a very modest cash surplus overall. Income - still £1k match fees outstanding. NH circulated unidentified income schedule in order that this can be matched. Higher costs this year due to extra kit purchases - Away strip for U12s and First Team.</p> <p>Action: Team reps to liaise with NH re income</p>
5. Registration Secretary's Report	<p>Registration evenings 24th June and 1st July. Forms to be distributed by 17th June. Discussion re registration of Bristol Santos players.</p> <p>Action: SF to liaise with Dave Morell and Martin Lewis</p>
6. Volunteer Coordinator's Report	<p>Still need a Referee Coordinator. LB covering temporarily, but would really appreciate someone taking this on. LB gave an explanation of the role – please contact for further details.</p>
7. Child Welfare Officer's Report	<p>No issues to report.</p>
8. Senior Secretary and First Team Report	<p><u>First Team Report</u></p> <p>Consolidation season – finished 6th in the league. Change in balance of team from University players to local players. Integrated with U18s. 4/5 players play regularly with First team. 3-year plan is to move up to Combination league.</p> <p>Development squad is looking positive for next year, facilitating this year's U17/18s transition to adult football. Some players will dual register for Bristol Girls League U18 and adult leagues. Registering with Gloucestershire County Women's League Division 2. Sufficient training facilities available at St Bedes. Ambition is for U18s & Development squad to train together - ideally on the same night as the First Team. Awaiting confirmation from St Bedes re timetabling of training facilities.</p>
9. Bristol Girls League Report	<p>No U17s next year so U16s will play up in U18s in Gloucester County Girls' League. Presentation evenings Friday 4th /Saturday 5th July. Winning teams to liaise with RC re tickets.</p> <p>Rule clarifications submitted to BGL AGM re</p> <ul style="list-style-type: none"> - splitting of divisions during the season - games being scheduled in school holidays where the date is not the last Sunday. <p>RC to step down next season as the club's rep at BGL</p> <p>Actions: AW & SP to liaise with RC re Presentation evening tickets</p> <p>LB to consider new rep</p>
10. Junior Section	<p>U8/9s- 25 players. 1 U10 squad for next season. Awaiting confirmation of next</p>

<p>Report</p>	<p>season's coaching arrangements..</p> <p>U10s – Good season for both teams. Reds finished 4th, and Yellows 7th in league.</p> <p>U11s – Finished 7th in league. Many players new to football this year, so fantastic to finish mid-table. RC has undertaken FA Level 1 & 2 certificates.</p> <p>U12s – 2 full squads and good teams. Finished 2nd and 3rd in the league and the 2 teams faced each other in cup final. Another successful season for both teams.</p> <p>U13s – Won both stages of the league. Attending Aces tournament in Leicester on 2/7/14 – representing Bristol and the club. Congratulations to SP and the U13 squad.</p> <p>U14s – Good season. 7th in a very strong league. Many new players this year but good team spirit. Squad of 19 – always had 11 at matches.</p> <p>U15s Santos – 15 players 4/5 playing up an age group. Good season. Finished 5th. Discussion around potential for Dave Morrell's son, who plays for Bristol City to help with training.</p> <p>U16s – Finished 8th in league. The squad will be playing in GCGFL U18s next year. Ewan has stepped down. He is the club's longest serving Coach and his fantastic service to the club was noted. He was thanked in his absence. Alistair Pickering has kindly agreed to take over on match days and the mid-week training will be managed alongside the Development squad.</p> <p>U18s – 2nd in league. Good season – migrating to Development Squad next year.</p>
<p>11. Any Other Business</p>	<p><u>Coombe Dingle</u></p> <p>It was suggested that BLUFC buy a storage container for Coombe Dingle to store goal nets and other equipment.</p> <p>Action: RC/LB to investigate</p> <p>Important Dates</p> <p><u>Friday 13 June</u></p> <p>Club Presentation Evening (Port Of Bristol Social & Sports Club, Nibley Road, Bristol BS11 9XW), 6.30 to 10pm.</p> <p><u>Monday 16 June</u></p> <p>Annual General Meeting (Coombe Dingle Sports Club, Pavilion), 7pm</p> <p><u>Tuesdays 24 June and 1 July</u></p> <p>Player Registration Evenings (Coombe Dingle Sports Club, Pavilion), from 6.30pm</p> <p>NEXT MEETING MONDAY 16 JUNE 2014</p> <p>VENUE: COOMBE DINGLE SPORTS CLUB PAVILLION</p> <p>7:30 PM ANNUAL GENERAL MEETING</p>