

<b>BLUFC Management &amp; Club Committee Meeting</b> Monday 9th September 2013	
<b>When:</b>	Members of the Management Committee met at 7pm following the same agenda to agree proposals for the Club Committee meeting at 7:30p.m. This document combines minutes of both meetings documenting the proposals and discussion for each agenda item.
<b>Attendees:</b>	Management Committee Meeting: Lloyd Burnell (Chair), Rich Cowley (Vice Chair & U18s), Sarah Rupprecht (Club Secretary - Juniors), Nathalie Haines (Treasurer), Rich Sears (First Team), Mark Harris (Club Secretary - Seniors) Joined at Committee Meeting: Julie Allison (CWO), Sandra Freke (Registrations Secretary), Ewan Cameron (U16s), Pete Hawkes (U14s), Steve Price (U13s)
<b>1. Chair's Welcome and Apologies</b>	<u>Attendees welcomed.</u> Introductions and warm welcome to new members – Sandra Freke & Julie Allison. <u>Apologies</u> Nick Jones & Andy White (U12s), Rich Chaplin (U11s), Andrew Peachey & Justin Ogilvie (U10s), Carlie Smith (VCO) <u>Membership</u> There is one vacant position on the Management Committee open to the club. Proposal is that the Club Captain or another senior player should fill this. <b>Action: RS/MH to liaise with Seniors</b>
<b>2. Previous Minutes</b>	Minutes of the Club Committee meetings held on 13 <sup>th</sup> May & 20 <sup>th</sup> June 2013 were reviewed and both approved.
<b>3. Junior Club Secretary's Report</b>	<u>Referees</u> Referees still required. Requirement is minimum age 14 and 2 years older than the age group playing. Target Rockleaze players who could be available on Sundays. GFA Referee training course is available in Oct. <b>Actions: SR to email coaches &amp; MH to contact GFA for more info re course.</b> <u>Charter Standard Annual Health Check 2013-14</u> Next health check is due by 31/03/14. Reminder to all coaches about the need to sign up for an In Service training event. Info to follow. <u>Charter Standard Growth Fund</u> £750 allocated to club for transition from youth to adult football. <b>Action: LB &amp; RC to meet with Alexis Lunn- Gadd (GFA Women &amp; Girls Football Development Officer) to discuss the club's football development strategy</b> <u>Respect Barriers</u> One to be ordered. <b>Action: NH</b> <u>Girls Player Development Centre - Trials</u> Reminder to coaches that deadline for nominations is Friday 14 <sup>th</sup> Sept <u>England V Belarus</u> Club application now closed. <b>Action: SR to submit application &amp; distribute tickets.</b>
<b>4. Treasurer's Report</b>	Budget updated with Development squad income & costs removed. Incoming subs are in line with projected income. Higher expenditure on kit including new 9V9 goals. Club may receive FA funding to cover some of this expenditure but this is not yet confirmed. Additional £1k income has been confirmed - £750 Charter Standard Growth Fund and £250 from Waitrose Community fund. Report to be submitted on Sport England <b>Action: NH &amp; LB</b>
<b>5. Registration Secretary's Report</b>	Approx 170 registered players. Few more late registrations coming in. <b>Action: SR to circulate SF contact details to all coaches to forward registrations.</b> Discussion around club & league registration policy. <b>Action: LB, RS &amp; RC to discuss agree guidelines.</b>

<b>6. Volunteer Coordinator's Report</b>	<p>Required FA Level 1 qualification and CRB checks in place for all year groups.  New coaches have been contacted to arrange FA Level 1 training.  Fundraising - Two parents have shown interest.  <b>Action: LB &amp; CS to liaise and contact</b></p>
<b>7 Child Welfare Officer's Report</b>	<p>JA to liaise with CS re CRB records and will liaise with new volunteers to arrange them. Club's policy is to renew CRBs every 3 years. JA needs to see original documentation for CRB applications. JA will visit youth teams' training sessions on 17<sup>th</sup> Sept to introduce herself to players and distribute contact cards.</p>
<b>8 Senior Secretary and First Team Report</b>	<p><u>Senior Secretary's Report</u>  More players than forecast so income is higher. But increased costs due to new food charges at Coombe Dingle - double budgeted cost.  <b>Action: RC &amp; MH to liaise with AM to agree lower cost option.</b>  <u>First Team Report</u>  Reasonably positive start – new less experienced squad, new system of play. Anticipate mid league position. 3 new players joining squad next year should bolster performance.  <u>Website</u>  New Pitchero website now live. Important that coaches update fixtures, results, photos etc as content drives its success.  <b>Action: SR to email coaches</b>  <u>Lucozade Sports Hydration/Recovery Training Session</u>  <b>Action: RS to organise and communicate as appropriate</b></p>
<b>9 Bristol Girls League Report</b>	<p>First BGL meeting tomorrow Tuesday 10<sup>th</sup> Sept. RC &amp; SP will attend and report back.</p>
<b>10. Junior Section Report</b>	<p>First week of the league – mixed results. Discussion around kit requirements etc.</p>
<b>11. Any Other Business</b>	<p><u>Meeting Schedule</u>  Action: SR to book meeting room at Coombe Dingle and circulate dates.   <b>NEXT MEETING MONDAY 4th NOVEMBER 2013</b>  <b>7:00 PM MANAGEMENT MEETING</b>  <b>7:30 PM COMMITTEE MEETING</b></p>