

Subject:	BLUFC Management & Club Committee Meeting
When:	Monday 11 th March 2013 7:00 P.M.
Attendees:	Management Committee Meeting: Lloyd Burnell (Chair), Rich Cowley (Vice Chair & U16s), Sarah Rupprecht (Club Secretary), Nathalie Haines (Treasurer) Ruth Boxall (Registrations Secretary), Carlie Smith (VCO) Joined at Committee Meeting: Andy White (U11s), Rich Sears (First Team). Mark Harris (Reserve Team) joined later.
Apologies	Peter Root (Seniors' Secretary), Ewan Cameron (U14s), Pete Hawkes (U13s), Andrew Crooks (U13s), Jess Gulati (U12s), Nick Jones (U11s), Justin Ogilvie (U10s), Andrew Peachy (U10s) Sarah White (Seniors and webmaster), Rob Johns (Reserves), Julie Waters (CWO)
	Members of the Management Committee met at 7pm following the same agenda to agree proposals for the Club Committee meeting at 7:30p.m. This document combines minutes of both meetings documenting the proposals and discussion for each agenda item.
1	<p>CHAIR'S REPORT</p> <p>Lloyd welcomed all attendees. Apologies were received and noted. Minutes of the Club Committee meeting held on 14th January 2013 were approved.</p> <p><u>Club Calendar Dates</u> The following dates were confirmed: Presentation Evening – Friday 14th June 2013 AGM - Monday 17th June 2013 Registration Evenings – Tuesday 25th June & Tuesday 2nd July 2013 Action: NH to circulate end of year accounts by Monday 10th June 2013. Action: SR to give Members 14 days notice of AGM – Monday 7th June 2013. Action: LB to contact Coombe Dingle & Kingsweston House re Presentation Evening</p> <p><u>Personal Injury Insurance</u> There was discussion around the club's personal injury insurance arrangements. Action: SR to investigate the club's insurance options and to check whether players can pay a supplement to enhance their own cover.</p>
2	<p>JUNIOR CLUB SECRETARY'S REPORT</p> <p><u>Child Welfare Officer</u> SR reported that Julie Waters has been unable to secure a suitable date for CRB training, so Hugh Feltham at GFA continues to act as the club's named CWO. Any CWO matters and CRB applications should be referred to Julie Waters, who will liaise with Hugh Feltham as necessary.</p> <p><u>Charter Standard Annual Health Check Update</u> Outstanding Training Requirements: 1.Andrew Peachy & Richard Chamberlain Level 1 training to be completed asap Action: CS to liaise with AP and RC to identify Level 1 training. 2.SR reported that coaches were not coming forward to do the mandatory In-service training. This is a collective responsibility and the minimum requirement for the club to maintain its Charter Standard status is for at least one club rep to attend one in-service training event, annually. RS volunteered to attend one of the upcoming events to satisfy the short-term need. It was agreed that in future each age group should attend one in-service event. This is best practice and shares the load. Actions: SR to re-send dates and to ensure an in-service event is booked asap. SR will circulate dates as early as possible for next year and will request and</p>

	<p>coordinate dates from each age group.</p> <p><u>Respect Barriers & First Aid Kits</u> Additional First Aid kits have been purchased and distributed as required; so all teams now have an up to date FA kit. There is still a discrepancy around number of barriers. Action: SR/NH to check club records</p>
3	<p>TREASURER'S REPORT <u>2012/13 Budget Update</u> NH presented updated P&L budgets for BLUFC Juniors and Seniors. Budget is on target. Still some expenditure and income due. MH commented that Ref's costs are sometimes significantly higher than budgeted due to travel expenses. This was noted and will be taken into consideration when setting next year's budget. There is some unidentified income that needs to be matched. Action: NH to contact all coaches to request further information re income. NH will prepare next year's budget for consideration at the next meeting.</p>
4	<p>REGISTRATIONS SECRETARY'S REPORT RB reported that there are 169 registered players. Cut –off date for registration with BGL is 31st March 2013.</p>
5	<p>VOLUNTEER CO-ORDINATOR'S REPORT <u>Child Welfare Officer</u> No CW issues to report. It was agreed that because of the difficulty of finding suitable CRB training dates, the club would need to recruit a new CWO for next season.</p> <p><u>Website Refresh</u> RS to complete move to Pitchero asap, to give coaches an opportunity to familiarise themselves with it for the remainder of the season, ready for next season.</p> <p><u>Marketing/PR</u> SR has emailed a flyer to all local schools with a covering email offering taster sessions at school. Ashley Down School is the first to have taken up the offer. RS will liaise with LC to coordinate and deliver this. RC has arranged for flyer to be included in next edition of BS9 magazine.</p>
7	<p>SENIORS' REPORT <u>First Team Report</u> Very positive season. Currently top of South West Premier League, last game is 5th May. Training funds have now all been used. Requested a further 5 sessions of half pitch hire at Bristol Met for training. This was agreed.</p> <p><u>Club Development</u> RS has developed a technical/tactical training syllabus and it was discussed that this should be shared with all coaches, so it will filter down to all ages and promote club cohesion across the age groups. Mentoring programme has started with First Team players mentoring U16s.</p> <p><u>Seniors' Training and Match Fees</u> There was discussion around the Seniors' training and match fees arrangements. It was agreed that rather than all players paying a £5 match fee, those who are in the starting 11 will pay the full match fee of £5 and those who start on the bench will pay a reduced fee £2.50. It was agreed that this should take effect immediately.</p>

	<p>It was also proposed and agreed that next season the Seniors pay an annual club membership, which will covers training costs. This will be based on the model established in the Junior section of the club this season.</p> <p>Action: RS & NH to agree Seniors' subs for next season.</p>
8	<p>RESERVE TEAM REPORT</p> <p>LB reported that the Reserves were doing well and in the middle of their league. Six may leave for University at the end of this season so numbers could be difficult next year. There has been movement between the senior squads, which is positive.</p> <p>There was discussion around moving to a BLUFC Development squad next year. It's felt that this would be more conducive to promoting player development. The current Senior teams are in separate leagues so there is restricted movement between the squads.</p>
9	<p>BRISTOL GIRLS LEAGUE REPORT</p> <p>RC reported</p> <ul style="list-style-type: none"> - New U12s & U13s leagues next year will be 9V9 format. There is funding available for goals. £50 per club from the Football Foundation & £100 per club from GFA. Currently one pitch on Stoke Lodge planned with permanent goals. Await confirmation from Coombe Dingle, before BLUFC purchase new goals. - BGL not running U17s or U18s next season. GFA will run an U18s league, but only 7 teams expected to register. Two teams may send girls to BLUFC. - Last playing date this season is Sunday 19th May - Presentation Evening will be at Rose Green Centre on Friday 5th & Saturday 6th July - BGL AGM is 21st May 2013 - BLUFC will host Girls' Football Festival in late April/early May. <p>Action: RC to liaise with Andi Mulligan at CD to confirm pitch availability</p>
10	<p>JUNIORS' REPORT</p> <p><u>U10s</u> Both squads doing well – mid table in the league. Many players are U9s.</p> <p><u>U11s</u> Both squads doing well at top of the table. Four players from Westbury-on-Trym School, which has reached national schools' final.</p> <p><u>U12s/U13s/U15s</u> Squads doing well with positive player numbers.</p> <p><u>U16s</u> 5 games left. Joint 2nd in the league.</p>
11	<p>ANY OTHER BUSINESS</p> <p>It was noted that attendance has been low at this and other meetings since the change to a Monday night. It was requested that SR contact coaches to establish whether Monday is a difficult night, with a view to reverting to Wednesdays if necessary.</p> <p>Action: SR to request feedback from coaches.</p> <p>NEXT MEETING MONDAY 6th MAY 2013</p> <p>MANAGEMENT COMMITTEE 7:00 P.M</p> <p>CLUB COMMITTEE 7:30 P.M.</p>